

Paste recent  
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photograph duly  
signed by the  
candidate

### Format for Application

N.B.- Candidates should fill in the application form in his/her own hand writing.

INCOMPLETE APPLICATION OR APPLICATION WITH DEFECT IN ANY RESPECT WILL BE REJECTED.

Advertisement Number: \_\_\_\_\_

Post Applied for: \_\_\_\_\_

#### 1. Candidate Details

First name		Middle Name	
Last Name		Gender (M/F)	
Father's Name		Mother's Name	
Date of birth		Nationality	
Category <sup>1</sup> (Gen/SC/ST/OBC)		State of Domicile	
Physically Challenged <sup>2</sup> (Y/N)		Mobile No.	
Email		Phone No. (with STD Code)	

Note: in case of:

1. In case of reserved category, copy of caste certificate issued by SDM/DC of the State of Jharkhand to be enclosed.
2. Physically Challenged category, certificate issued by appropriate authority should be enclosed.

#### 2. Address

Correspondence address	Permanent address
Recent complete address with PIN.	

#### 3. Education Qualification:

- i. All Educational Qualification starting from highest qualification up to Matriculation to be mentioned.

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- ii. Copy of duly signed certificate and mark-sheet of each qualification is to be enclosed.
- iii. In case of GPA, please enclose the appropriate GPA conversion table.

Examination Passed	Board/University	Passing Year	%of marks/ GPA

(Duly signed copy of Certificates & Testimonials should be enclosed)

**4. Work Experience:**

*Note: Please do not mention experience gained as a volunteer. Start from most recent experience. If you have worked in more than one area/post within the same organization, please enter the details separately. Add more rows to the column if required.*

Sl No	Name of Organization	Designation & Area of Experience	Experience	
			From	To

6. List of enclosures: List of certificates and mark-sheet enclosed is to be mentioned in the table below.

Sl. No.	Details of the particulars enclosed	No. of Page/s
1.		
2.		
3.		
4.		
5.		
6.		
7.		
Total No of pages enclosed		

**Certification:**

I, the undersigned, certify that to the best of my knowledge & belief the above mentioned details correctly describe my qualification, experience and myself.

Date

Place

Candidate's Signature